



**PAID**  
11/18/05

**TOWN OF ACTON**  
**Health Department**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 264-9634  
Fax (978) 264-9630

November 14, 2005

Acton Gas  
341 Great Road  
Acton, MA 01720

Re: Hazardous Materials Control Permit Request

The Acton Board of Health at their regularly scheduled meeting on November 7, 2005, approved a Hazardous Materials Control Permit for Acton Gas, 341 Great Road, Acton, MA.

The Board thanks you for the filing that you have made and looks forward to working with you and your company in the future. Please submit the application fee of \$580 within thirty (30) days of receipt of this letter. Please note that this Hazardous Materials Permit needs to be renewed annually (May).

Should you have any questions regarding this approval, please contact the Health Department at 264-9634.

Respectfully,

Heather Marceau, CEHT  
Acton Board of Health



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Heather Marceau, CEHT  
Acton Board of Health

Issued 11-7-05

Expires 5/1/06

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

Acton Gas, 341 Great Road, Acton, MA  
01720

Is hereby granted a permit to store and use Hazardous Materials at **341 Great Road** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 2,4,8,12\*

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$130	\$55
2. Small Hazardous Waste Generator	\$50	\$35
3. Hazardous Materials Generator	\$130	\$55
4. Hazardous Materials User	\$50	\$35
5. Remediation Discharge Permit	\$505	\$115
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13. Hazardous Waste Storer Small Industry	\$50	\$35
14. Hazardous Waste Storer Retail	\$50	\$35

## **HAZARDOUS MATERIALS CONTROL PERMIT**

### **List of Conditions:**

**Acton Gas  
341 Great Road  
Acton, MA 01720**

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Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

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1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with the permit holder's Gas Cylinder Handling Policy.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.



**TOWN OF ACTON**  
**Health Department**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 264-9634  
Fax (978) 264-9630

August 22, 2005

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**Site Visit Report**

Acton Gas  
341 Great Road  
Acton, MA 01720

Contact during Visit: Jack Alaga

Date of Visit: 7/11/05

Agent: Heather Marceau

**Description of Hazardous Materials Use**

Acton Gas is a Gas Station which also performs minor automotive repairs and automotive inspections. The facility consists of a three bay garage area (one designated for inspection and two for service). There is a waste oil tank behind the building with containment.

The hazardous materials stored on site, in addition to the gasoline in underground storage tanks, are mostly oil and minimal automotive fluids (antifreeze, windshield wash). At the time of the inspection, the waste oil accumulation are within the garage was without secondary containment. Speedy dry is available for small spills.

The work area is kept neat and is very well organized.

**Site Visit Observations**

Acton Gas has a very well organized and neat working area. Acton Gas is working toward good hazardous materials management practices. Fire safety equipment is available. There is a phone in the work area. Mr. Alaga was to post the emergency plans with numbers near the phone in the work area. There is a sink in the garage and a sign marked "Hand Washing Only" is to be posted. Mr. Alaga will also be cleaning debris and other accumulations the area behind the building where the waste oil tank is located.

**Comments**

Mr. Alaga has submitted an application and is working toward completing the requirements of the Hazardous Materials Control Bylaw. During my site visit, Mr. Alaga agreed to post the emergency plan, phone numbers and to provide secondary containment within the garage for the small waste oil accumulation area.

### **Recommendations**

Recommend Acton Gas receive a Hazardous Material Permit (#2 Small Haz. Waste Generator, #4 Haz Mat User, #8 Large Haz Mat Storer, #12 Small Haz Waste Storer).

This recommendation is made with the following proposed conditions:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.

**ACTON BOARD OF HEALTH  
ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name:

Acton Gas

Type of Business:

341 Great Rd

Address:

Gas Station

Telephone:

1035-5444

Contact Person:

Jack Alaga

**Housekeeping:**

Is area clean:

☒ yes

☐ no

Are spills present:

☒ yes

☐ no

Is there appropriate storage of materials:

☒ yes

☐ no

Are materials and wastes kept separate:

☒ yes

☐ no

Are spill cleanup materials available:

☒ yes

☐ no

Materials have secondary containment:

☒ yes

☐ no

Are materials and wastes labeled:

☒ yes

☐ no

speedi clny.  
- working on it ✓

**Safety:**

Are MSDSs available on site:

☐ yes

☐ no

Is employee personal protective equipment available on site:

☐ yes

☐ no

Are employees trained in hazardous materials handling:

☒ yes

☐ no

Are emergency procedures posted:

☒ yes

☐ no

- working on it ✓

**Site Management:**

Are wastes removed by a licensed hauler:

☒ yes

☐ no

Are floor drains present in any area with hazardous materials or waste:

☐ yes

☒ no

Are sinks present in any area with hazardous materials or waste:

☒ yes

no

Is testing of septic system necessary:

☐ yes

☒ no

Does site plan on file reflect current arrangement:

☒ yes

☐ no

Any UST (underground storage tank) present:

☐ yes

☒ no

If UST present is it alarmed:

☐ yes

☐ no

hwash only ✓

done 9/9/05

**Action Items**

- ① Have Fire extinguishers serviced
- ② provide containment for waste area in garage
- ③ post emergency #'s & spill procedure - done
- ④ Hand washing sign on sink - done -

Reinspection required?

☒ Yes

☐ No

Date:

(call)

James Alaga  
Representative Signature

J. Maloney  
Inspector Signature

⑤ Clean area around waste tank - done -





**ACTON BOARD OF HEALTH**  
**APPLICATION for HAZARDOUS MATERIALS PERMIT**

Legal Name of Facility or Establishment: Acton Gas & Service

Site Address: 341 Great Rd

Mailing Address: Same

Business Telephone: 978 635 5444

Corporate Officers: Jack ALAGA

Emergency Contact Person: Jack ALAGA

Emergency Telephone (Day): 617 633 0160 Emergency Telephone (Night): 617 633 0160

Type of Business: Gas Station

**\*Aquifer Location:**

- ☐ well protection [1]
- ☐ recharge protection [2]
- ☐ aquifer protection [3]
- ☐ watershed protection [4]

**\*Watershed District:**

- ☐ Fort Pond
- ☐ Nashoba Brook

*\*Maps available at Acton Health Department.*

**Type(s) of Permits Needed:**

- ☐ remedial action following a discharge: [# 5 (discharge), # 6 (remediation)]
- ☒ small or large scale generator (or > 100 kg/220 lbs/25 gal/mo: material or waste):  
[generator: # 3 (mat.); # 1 (waste) (lrg.), # 2 (waste) (sm.)]  
[user: # 4 (mat.), # 7 (waste)]
- ☒ storage (> 25 gal or lb) > 25 hrs: [# 8, # 9 (mat.), # 12, # 13 (waste)]
- ☐ storage, use, generation or *extremely* hazardous material
- ☐ storage of hazardous material or waste *overnight in trucks*
- ☐ storage of prepackaged hazardous material (> 50 gal or lb): [# 10 (lrg.), # 11 (sm.)]
- ☐ UST storage of flammable or combustible materials
  - ☐ change in material stored
  - ☐ removal of underground tank

**Other Requirements:**

- ☐ MSDSs for all chemicals listed on application
- ☒ emergency or contingency plan for an accidental spill
- ☒ site plan of premises showing areas where chemicals are stored (including tanks and piping)
- ☒ copies of all disposal manifests (or other documents) showing proper disposal measures
- ☒ evidence of date(s) of purchase for all storage systems *existing*
- ☐ all relevant documentation (permits and citations):

- |   |   |
|---|---|
| <input type="checkbox"/> MA Haz. Waste Mgt. Act (MGL ch 21 C) | <input type="checkbox"/> SPCC (Title 40 CFR 109, 110, 112)      |
| <input type="checkbox"/> MA Clean Water Act (MGL ch 21 S. 26) | <input type="checkbox"/> FIFRA (7 USSI 36)                      |
| <input type="checkbox"/> RCRA (42 USCS 6901)                  | <input type="checkbox"/> FIFRA (7 USSI 36)                      |
| <input type="checkbox"/> Clean Air Act (42 USCS 1857)         | <input type="checkbox"/> Safe Drinking Water Act (42 USCS 300f) |
| <input type="checkbox"/> Clean Water Act (33 USCS 1251)       | <input type="checkbox"/> TSCA (15 USCS 2601)                    |

----- Do Not Complete below This Line -----

- ☐ representatives at Board of Health application review hearing (date:)

**Recommended Conditions:** *1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 14, 15, 18, 21, 25, 26*

**Signature/Date:** *[Signature]*

**INFORMATION TO BE INCLUDED  
WITH THE HAZARDOUS MATERIALS PERMIT APPLICATION:**

☐ Copies of the Material Safety Data Sheets (MSDSs) for all chemicals listed on the Annual Throughput Sheet

☒ An Emergency or Contingency Plan in case of any accidental spill

☒ A site plan of the premises, including the area where all chemicals are stored

☒ The presence of a representative from your company at the Board of Health meeting during the application review is required

☒ Copies of all hazardous waste transport manifests to demonstrate that proper disposal measures are being taken. If manifests are not required by state or federal law, some other proof of proper disposal shall be submitted.

# LIST OF HAZARDOUS MATERIALS

[illegible]

Issued 4-14-05

Expires 5/1/07

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

JIC Service dba Acton Gas & Service, 341 Great Road, Acton, MA  
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**JIC Service, Inc. dba Acton Gas & Service  
341 Great Road  
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